

**CITY COMMISSION MEETING MINUTES**  
**Winfield, Kansas**  
**April 2, 2018**

The Board of City Commissioners met in regular session, Monday, April 02, 2018 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Ronald E. Hutto and Phillip R. Jarvis were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager; Patrick Steward, Director of Community Development; and Gus Collins, Director of Gas & Wastewater Utilities.

Commissioner Hutto moved that the minutes of the March 19, 2018 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

**PROCLAMATION**

Mayor Thompson presented a proclamation to Assistant to the City Manager Mangus, proclaiming the month of April, 2018 as Fair Housing Month.

**PUBLIC HEARING**

Mayor Thompson opened a public hearing to consider condemnation for a property located at 303 Loomis Street. With no one present to comment, Mayor Thompson closed the public hearing.

**BUSINESS FROM THE FLOOR**

**NEW BUSINESS**

**Bill No. 1830– A Resolution** – Awarding a contract and directing the Mayor and Clerk of the City of Winfield, Kansas to execute a contract for the Public Safety Facility – Site Clearing and Demolition Project. Director of Public Improvements Steward explains that this resolution considers awarding a bid for a contract for demolition and site clearing of the former Winfield Middle School, a property that the city now owns. Steward further explains that six bids were opened and the apparent low bid was received from G & G Dozer, Caney Kansas. Steward states that staff recommends accepting the bid from G & G Dozer according to the terms laid forth in the resolution for an amount of \$327,365. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1830 was adopted and numbered Resolution No. 2418.

**Bill No. 1831 – A Resolution** – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structures, a house and detached garage in the City of Winfield, Cowley County, Kansas. Director of Public Improvements Steward explains that this resolution that will fix the time and place to consider condemnation of a structure located at 915 E. 14<sup>th</sup> Avenue. Steward explains that the property was destroyed by a fire, and that staff has been in contact with the owner, who expresses no intent to remove or repair the structure. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1831 was adopted and numbered Resolution No. 2518.

**Bill No. 1832 – A Resolution** – Setting forth findings that the structure, a house, located on a tract of land legally described as follows: Lot 26, Block 143, Northfield Addition to the City of Winfield, Kansas. Commonly known as *303 Loomis St.* Recorded in Book 0540 Page 442, in the Office of the Register of Deeds of Cowley County, Kansas, is unsafe and/or dangerous and ordering said structure to be repaired or removed in ninety (90) days. Director of Public Improvements Steward explains that this resolution considers the condemnation of a structure located at 303 Loomis Street. Steward explains that staff has been in contact with the owner since 2016 and has not been successful in coming up with a plan to repair or remove the structure. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1832 was adopted and numbered Resolution No. 2618.

**Bill No. 1833 – A Resolution** – Determining the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that this resolution is for the determination of a nuisance of a property at 1212 Lowry Street. Steward further explains that the current owners purchased the property at a sheriff's sale and had begun removal of the structure, however, work to clean up the property has ceased. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1833 was adopted and numbered Resolution No. 2718.

**Bill No. 1834 – A Resolution** – Authorizing and directing the City Manager of the City of Winfield, Kansas, to execute an extension of an agreement by and between the City of Winfield, Kansas, and South Central MCN, LLC, providing for an exclusive negotiating period for potential transactions including new transmission facilities and possible SCMCN ownership and operation of transmission assets pertaining to Winfield's electric utility. City Manager Willmoth explains that per the discussion at the last work session with GridLiance, this resolution is for an 18-month agreement of exclusivity with GridLiance to work on a project that has been defined by the SPP (Southwest Power Pool). Bary Warren representing GridLiance was present to answer questions. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1834 was adopted and numbered Resolution No. 2818.

**Bill No. 1835 – A Resolution** – Adopting Personnel Policies and Regulations for the City of Winfield, Kansas. City Manager Willmoth explains that this resolution addresses the amendments to the City's Personnel Policies and Procedures Manual. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1835 was adopted and numbered Resolution No. 2918.

**Bill No. 1836 – A Resolution** – Approving an Outdoor Community Event and Temporary Entertainment District Application. Assistant to the City Manager Mangus explains that this resolution acknowledges an application for a special event to be held at the Fairgrounds on April 14, 2018 by Conquest Promotions. Mangus further explains that outdoor events that also serve alcohol require a resolution to be adopted by the Commission to satisfy the State of Kansas. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1836 was adopted and numbered Resolution No. 3018.

## **OTHER BUSINESS**

-Consider purchase of a street sweeper - Director of Community Development Steward explains that after consideration of quotes received for a street sweeper for use in the Street Department, staff recommends that the Commission accept the quote from Key Equipment for a 2018 Elgin Crosswind street sweeper for a total cost of \$239,995. Steward explains that the 2018 budget for this item is \$255,000. Commissioner Hutto moved to approve the purchase from Key Equipment for a 2018 Elgin Crosswind street sweeper at a cost of \$239,995. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Consider a Temporary Alcohol Permit for Cowley County Humane Society- City Clerk Peters presented a Temporary Liquor License Application for the Cowley County Humane Society for Commission consideration. This license would be in effect one day only on April 14, 2018 at Baden Square located at 700 Gary Street. Peters states that the State license has been received and the fee has been paid. Commissioner Jarvis made a motion to approve the temporary license application for the Cowley County Humane Society. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, the motion carried.

-Consider State of Kansas Municipal Investment Pool Resolution – City Manager Willmoth explains that this action is necessary for the City to participate in the Kansas Municipal Investment Pool and passage of the Pool’s resolution is a requirement by the pool. This will also allow the City more flexibility for short term investments. Willmoth also explains that as part of the covenants laid out in the resolution, the City would still be required to offer the investments to the local banks first. Commissioner Hutto moved to approve the State of Kansas Municipal Investment Pool Resolution, Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, the motion carried.

- Consider 41’ Service Bucket Truck Quote - Assistant to the City Manager Mangus explains that after consideration of the quotes received for a 41’ Service Bucket Truck for use in the Electric Distribution Department, staff recommends that the Commission accept the quote from Altec Industries for a new 41’ Service Bucket Truck for a total cost of \$163,017. Mangus further explains that the recommendation is to take the option of trade-in of the currently owned street sweeper at a value of \$25,000, and with the required contingency of \$5,000, final cost to be expended will be \$143,017. Commissioner Jarvis moved to accept the bid from Altec Industries for a new 41’ Service Bucket Truck at a net cost of \$143,017. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

-Consider retaining Vertiv Electrical Reliability Services to provide maintenance on electric sub-stations - Director of Utilities Collins explained that bids were taken for services to provide maintenance to the sub-stations owned by the City’s Electric Utility. Collins also explains to the Commission the advantages of retaining Vertiv Electrical Reliability Services to provide said sub-station maintenance. Commissioner Hutto made a motion to retain Vertiv Electrical Reliability Services to provide maintenance on electric sub-stations at a cost of \$82,957. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Consider bids for electric line clearance - Director of Utilities Collins explained that bids were received for professional electric line clearance, both for the hourly routine maintenance and for the specific project for 2018 for the Electric Department. Collins explains that Wolf Tree submitted the low bid for the hourly work and Poor Boy submitted the low bid for the project. Commissioner Jarvis

made a motion to approve the bid from Wolf Tree for the hourly rate of \$77.89 f clearance work and to approve the bid from Poor Boy for the 2018 project for an amount of \$110,400. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

**ADJOURNMENT**

Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, the meeting adjourned at 5:52 p.m.

Signed and sealed this 13th day of April 2018.

Signed and approved this 16<sup>th</sup> day of April 2018.

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Brenda Peters, City Clerk

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Gregory N. Thompson, Mayor