

## CITY COMMISSION MEETING MINUTES

Winfield, Kansas

January 8, 2018

The Board of City Commissioners met in regular session, Monday, January 08, 2018 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Brenda K. Butters and Ronald E. Hutto also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk; and William E. Muret, City Attorney. Other staff members present were Assistant to the City Manager Gary Mangus and Director of Public Improvements Patrick Steward.

City Clerk Peters called roll.

Commissioner Butters moved that the minutes of the December 18, 2017 meeting be approved. Commissioner Hutto seconded the motion. With all Commissioners voting aye, motion carried.

### **OATHS OF OFFICE**

City Clerk Peters administered the Oath of Office to Elected Commissioners Phillip R. Jarvis and Ronald E. Hutto.

### **RECEPTION**

-Reception for outgoing Commissioner Butters and newly elected Commissioners Jarvis and Hutto. Mayor Thompson presented Commissioner Butters a plaque of appreciation for her service. City Manager Willmoth announced that the meeting would pause for a few minutes for the reception.

### **BUSINESS FROM THE FLOOR**

#### **NEW BUSINESS**

**Bill No. 1801 – A Resolution** – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structures, a house in the City of Winfield, Cowley County, Kansas. Director of Public Improvements Steward explains that this resolution establishes a date for a public hearing for condemnation of a property located at 1810 Frankfort Street. Steward further explains that there was a fire at the property causing substantial damage, and as established in the code, in order for the City to retain the funds received by the insurance company, condemnation proceedings must begin within 30 days of receipt of the insurance proceeds. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1801 was adopted and numbered Resolution No. 0118.

**Bill No. 1802 – A Resolution** – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structures, a house in the City of Winfield, Cowley County, Kansas. Director of Public Improvements Steward explains that this resolution will also establish a public hearing for condemnation of the property at 420 Soward Street. Steward also explains that this property has already been brought to the Commission for consideration, but at that time the owner listed on the deed wished to attempt to reclaim and rehabilitate the property. This owner has since contacted the City through his attorney as notification that he is no longer going to pursue any action on this

property. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1802 was adopted and numbered Resolution No. 0218.

**Bill No. 1803 – A Resolution** – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to enter into an agreement for the demolition and removal of the structure, a House on a tract of land legally described as; Lot 9 and the South 10 feet of Lot 10, Block 30, Manning's Addition, to the City of Winfield, Kansas. Commonly known as 1012 Lowry St. Recorded in Book 0893 Page 0679, Instrument No. 000954, in the Office of the Register of Deeds of Cowley County, Kansas. Director of Public Improvements Steward explains that this resolution allows the City to enter into an agreement for the demolition of a structure located at 1012 Lowry Street. Steward explains that this property was condemned in July of last year. Steward also explains that the low bid was received from Virgil Dennett for an amount of \$6,500. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1803 was adopted and numbered Resolution No. 0318.

**Bill No. 1804 – A Resolution** – Accepting and authorizing the filing of the final plat of Stonebrook Addition, a Subdivision in the Northeast Quarter of Section 33, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., Cowley County, Kansas. Director of Public Improvements Steward explains that this resolution considers authorizing and accepting the final plat for Stonebrook Addition. Steward explains that this parcel is currently owned by the City and is located at 19<sup>th</sup> Avenue and Bliss Street. Developer Mark McKenna was present to answer any questions. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1804 was adopted and numbered Resolution No. 0418.

#### **OTHER BUSINESS**

-City Manager Willmoth asks the Commission to approve a Special Called Meeting to be held before the work session scheduled on Thursday January 11, 2018 at 4:00 p.m. Commissioner Hutto made a motion to have a special meeting on Thursday, January 11, 2018. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, the motion carried.

#### **ADJOURNMENT**

Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, the meeting adjourned at 5:57 p.m.

Signed and sealed this 12th day of January 2018.

Signed and approved this 16<sup>h</sup> day of January 2018.

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Brenda Peters, City Clerk

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Gregory N. Thompson, Mayor