

**CITY COMMISSION MEETING MINUTES**  
**Winfield, Kansas**  
**December 18, 2017**

The Board of City Commissioners met in regular session, Monday, December 18, 2017 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Brenda K. Butters and Ronald E. Hutto were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk; and William E. Muret, City Attorney. Other staff member present was Jerred Schmidt, Director of Information Systems.

Commissioner Butters moved that the minutes of the December 4, 2017 meeting be approved. Commissioner Hutto seconded the motion. With all Commissioners voting aye, motion carried.

**PUBLIC HEARING**

Mayor Thompson opened a public hearing regarding adoption of a Neighborhood Revitalization Plan. With no one present to comment, Mayor Thompson closed the public hearing.

Mayor Thompson opened a public hearing regarding amendments to the 2017 annual budget for the City of Winfield. With no one present to comment, Mayor Thompson closed the public hearing.

**BUSINESS FROM THE FLOOR**

**NEW BUSINESS**

**Bill No. 1792 – A Resolution** – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute an Interlocal Agreement between the City of Winfield, Cowley County, Unified School District #465, and Cowley College, providing for the adoption of a plan pursuant to the Neighborhood Revitalization Act, K.S.A. 12-17,114 et seq. City Manager Willmoth explains that this resolution is for the purpose of entering into an interlocal agreement between the City of Winfield, Cowley County, USD #465, and Cowley College for participation the Neighborhood Revitalization Plan. This action will then allow for the adoption of the plan in the following ordinance. Upon motion by Commissioner Hutto, seconded by Commissioner Butters all Commissioners voting aye, Bill No. 1792 was adopted and numbered Resolution No. 6717.

**Bill No. 1793 – An Ordinance** - Adopting a Neighborhood Revitalization Plan and designating Revitalization Areas, all as provided for in K.S.A. 12-17,114 et seq., Neighborhood Revitalization Act. City Manager Willmoth explains that this ordinance will formally adopt the actual Neighborhood Revitalization Plan. Upon motion by Commissioner Butters, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1793 was adopted and numbered Ordinance No. 4079.

**Bill No. 1794 – A Resolution** – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute an Interlocal Agreement between the City of Winfield, the City of Arkansas City, and the Cowley County Humane Society, providing for the operation of a Cowley County Animal Shelter. City Manager Willmoth explains that this resolution is for an interlocal agreement for the operation of the Cowley County Humane Society. Upon motion by Commissioner Hutto, seconded by Commissioner Butters all Commissioners voting aye, Bill No. 1794 was adopted and numbered Resolution No. 6817.

**Bill No. 1795 - A Resolution** - Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a Cowley County Animal Shelter Service Agreement between the City of Winfield, Kansas, and the Cowley County Humane Society, providing for the operation of a Cowley County Animal Shelter. City Manager Willmoth explains that this resolution sets forth terms of operation of the Cowley County Humane Shelter. Upon motion by Commissioner Butters, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1795 was adopted and numbered Resolution No. 6917.

**Bill No. 1796 – An Ordinance** – Amending the Annual Budget for the City of Winfield, Kansas, for the year ending December 31, 2017, and the Ordinance adopting said budget providing for expenditures not to exceed amounts stated herein. City Clerk Peters explains that this ordinance will amend the 2017 annual budget in order to avoid any budget violations at year end. Funds to be amended are Water Preservation Fund, LE Ambulance & Fire Equipment Fund, Special Streets & Highway Fund, and the Electric Fund. Upon motion by Commissioner Butters, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1796 was adopted and numbered Ordinance No. 4080.

**Bill No. 1797 - An Ordinance** - Amending Section 34-62 (b) of the Revised Ordinances of the City of Winfield, Kansas, relating to fees for the Winfield Aquatic Center. City Manager Willmoth explains that this ordinance will amend the daily admission fees and the coupon rates for the Winfield Aquatics Center. Upon motion by Commissioner Hutto, seconded by Commissioner Butters, all Commissioners voting aye, Bill No. 1797 was adopted and numbered Ordinance No. 4081.

**Bill No. 1798 – A Resolution** – Fixing the time and place, and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structure, a house in the City of Winfield, Cowley County, Kansas. City Manager Willmoth explains that this resolution sets a public hearing date on February 5, 2018 for condemnation of a property located at 2104 W. 6<sup>th</sup> Avenue. Upon motion by Commissioner Butters, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1798 was adopted and numbered Resolution No. 7017.

**Bill No. 1799 - A Resolution** - Authorizing the execution of the Authority to Award Contract and Commitment of City Funds for Project No. 18 U 0681-01. City Manager Willmoth explains that this

resolution is to authorize the commitment of funds and award the contract to Dondlinger & Sons Construction to complete the 14<sup>th</sup> Avenue Bridge Replacement Project. Total project amount at this time is \$2,132,349. Upon motion by Commissioner Butters, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1799 was adopted and numbered Resolution No. 7117.

**OTHER BUSINESS**

-Consider 2018 CMB License Applications - City Clerk Peters presented the following list of applicants for CMB licenses for 2018. Peters explains that everything is in order except that some of the Fire Marshall inspections do not meet requirements. Peters asks the Commission to approve all applications subject to satisfactory inspections by the Fire Marshall.

Petro Stop – Babi & Co.	2124 E 9 <sup>th</sup> Ave.
Casey’s General Store	219 W. 9 <sup>th</sup> Ave.
Dillons	2310 Main St.
Felts Oil – One Stop #4	221 E. 9 <sup>th</sup> Ave.
Pizza Hut	1902 Main St.
Food Mart	1500 Main St.
Quail Ridge Golf Course	3805 Quail Ridge Dr.
Walmart Store #369	2202 Pike Rd.
Vapors Oasis	1017 Main St.
Save-A-Lot	1906 E 9 <sup>th</sup> Ave
Cancun Mexican Grill	711 Main St.
New China Wok Buffet	1620 Main St.

Commissioner Hutto made a motion that the CMB license applications for 2018 CMB be approved as presented subject to approval by the Fire Marshal. Motion was seconded by Commissioner Butters. With all Commissioners voting aye, motion carried.

-Consider Liquor License Application for Luigi’s Italian Restaurant, 124 E 9<sup>th</sup> Avenue -City Clerk Peters presented a Drinking Establishment license application for Luigi’s Italian Restaurant, 124 E 9th Ave for Commission consideration. Commissioner Butters made a motion to accept the Drinking Establishment License application for Luigi’s Italian Restaurant. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

-Consider approval of ESRI contract – Director of Information Systems Schmidt explains that this contract is a three year contract for a total amount \$76,500. Commissioner Hutto made a motion to approve the three-year ESRI contract. Motion was seconded by Commissioner Butters. With all Commissioners voting aye, motion carried.

-Motion to cancel work session scheduled for Thursday December 28, 2017 and regular meeting scheduled for Tuesday January 2, 2018; and, re-schedule work session for Thursday January 4, 2018 and the regular meeting for Monday January 8, 2018. Commissioner Butters made a motion to cancel work session scheduled for Thursday December 28, 2017 and regular meeting scheduled for Tuesday January 2, 2018; and, re-schedule work session for Thursday January 4, 2018 and the

regular meeting for Monday January 8, 2018. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

**ADJOURNMENT**

Upon motion by Commissioner Hutto, seconded by Commissioner Butters, all Commissioners voting aye, the meeting adjourned at 5:45 p.m.

Signed and sealed this 5th day of January 2018.

Signed and approved this 8<sup>th</sup> day of January 2018.

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Brenda Peters, City Clerk

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Gregory N. Thompson, Mayor