

CITY COMMISSION MEETING MINUTES
Winfield, Kansas
April 3, 2017

The Board of City Commissioners met in regular session, Monday, April 03, 2017 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Brenda K. Butters presiding. Commissioners Ronald E. Hutto and Gregory N. Thompson were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager; Gus Collins, Director of Gas & Wastewater Utilities; Patrick Steward, Director of Community Development; Russ Tomevi, Director of Public Works/Engineering; and Mark Olney, Director of Parks and Public Land.

City Clerk Peters called roll.

Commissioner Thompson moved that the minutes of the March 20, 2017 meeting be approved. Commissioner Hutto seconded the motion. With all Commissioners voting aye, motion carried.

BUSINESS FROM THE FLOOR

NEW BUSINESS

Bill No. 1718 – A Resolution – Authorizing and directing the Mayor of the City of Winfield, Kansas, to execute a Request to Exchange Federal Funds, between the City and the Secretary of the Kansas Department of Transportation, relating to making state funds available to the City in exchange for the City’s allotment of federal funds. Director of Public Works/Engineering Tomevi explains that this resolution is pursuant to the master agreement with the State of Kansas to exchange Federal Funds for State Funds at ninety cents for each dollar. Funds to be exchanged in this action are \$141,624, for an amount to be received by the City of \$127,461. Per Tomevi, these funds will be used for street improvements on 5th Avenue, and the intersection of 8th Avenue and College Street. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson all Commissioners voting aye, Bill No. 1718 was adopted and numbered Resolution No. 1817.

Bill No. 1719 – A Resolution – Determining the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Community Development Director Steward explains that this resolution is for consideration of determining a nuisance at a property located at 216 N. Iowa. Steward further explains that after re-evaluation of the property this afternoon, staff would recommend approval of this resolution to allow City staff to proceed with clean-up of the property if it becomes necessary. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1719 was adopted and numbered Resolution No. 1917

Bill No. 1720 – A Resolution – Determining the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Community Development Director Steward explains that this resolution is for consideration of determining a nuisance at a vacant lot located at 1218 Lowry Street. Steward further explains that this property has been an ongoing issue for over a year now, and staff would recommend approval of this resolution to allow City staff to proceed with clean-up of the property. Upon motion by

Commissioner Hutto, seconded by Commissioner Thompson all Commissioners voting aye, Bill No. 1720 was adopted and numbered Resolution No. 2017.

Bill No. 1721 – A Resolution – Authorizing the City of Winfield, Kansas to declare its support for an off leash dog park, a proposed 4-H project by Bailey Haunschuld. The proposed location of the dog park is at a location to be determined at Black Creek Park. City Manager Willmoth explains that this resolution is only in support of the project, and should the funding become available, the City would commit to designating an area in the southwest corner of Black Creek Park as a future location for the off-leash dog park. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1721 was adopted and numbered Resolution No. 2117.

Bill No. 1722 – A Resolution – Authorizing the City of Winfield, Kansas, to declare its support for a performance stage, a proposed Centennial Project of the Winfield Rotary Club. Rotary member Lucy Freeman was present to talk about the proposed Centennial project of a performance venue to be located in Island Park. This resolution would allow the project as presented subject to the adequate funding being obtained by the Rotary Club. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1722 was adopted and numbered Resolution No. 2217.

OTHER BUSINESS

-Consider Flooring Proposal for Community Center Baden Square - Director of Parks and Public Land Olney explains that the flooring at the Community Center at Baden Square is in need of replacement. Specific areas are the dining area, hallways and offices. Quotes were received from Gaston's Flooring, Winfield, Kansas; and Star Lumber, Wichita, Kansas. Olney states that staff's recommendation is to accept the quote submitted by Gaston's of \$52,346 for the entire project. Commissioner Hutto moved to accept the proposal for the flooring at the Community Center as presented. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

-Consider Golf Cart Lease Proposal - Director of Parks and Public Lands, Mark Olney explains that quotes were received from M&M Golf Cars, LLC, Lees Summit, Missouri; and KS Golf & Turf, Wichita Kansas for Golf Cart leases. Olney explains that the lowest proposal came from M&M Carts. Olney further explains that staff is proposing to trade in 29 carts, and receive 25 new carts which would reduce the fleet. With trade in, the total lease cost to the City in 2017 would be \$11,618, which is just under the adopted budget amount of \$12,000. Commissioner Thompson moved to approve the lease proposal as presented for the amount of \$11,618. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

-Consider Annual Tree Trimming Agreements - Director of Gas & Wastewater Utilities Collins explains that proposals were received from Wolf Tree, Inc., Asplundh Tree Service, and Poor Boy Tree Service for annual tree trimming projects. Collins explains that the bids were requested for two separate projects. Project A is an hourly contract with clearances to be determined by City electric staff. Project B is for clearance of an area specified in the bid documents for 2017 of approximately 67 miles of electric service line area. The low quote for project A was submitted by Wolf Tree, Inc. at an hourly rate of \$77.89. The low quote for project B was submitted by Asplundh Tree Service

for a total project cost of \$149,500. Collins states that staff recommends Wolf Tree for the hourly work specified in Project A and Asplundh Tree Service for the 2017 project work specified in Project B. Commissioner Hutto made a motion to accept the tree trimming proposals as presented by staff. Commissioner Thompson seconded the motion. With all Commissioners voting aye, motion carried.

-Consider Fork Lift Quotes - Assistant to the City Manager Mangus explains that within the 2017 budget is a line item for a fork lift replacement purchase. Quotes for a fork lift replacement were received from Kansas Forklift, Inc.; CrownLift Trucks; Lift Truck Center, Inc.; and Lift Parts Service, LLC. Mangus states that staff recommends accepting the quote for a 60 month lease with a one dollar buyout option from Lift Parts Service, LLC for a monthly lease amount of \$789.51, for an annual cost of approximately \$9,474. Commissioner Hutto moved to accept the five-year (60 month) lease purchase for a fork lift as presented. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

At this time, Community Development Director Steward asked the Mayor if Rex and Janice Harrington, residents of 501 Broad Street could address the Commission about a property they had purchased at the last Sheriff's sale that the Commission has previously condemned. The property in question is located at 122 N. Minnesota Avenue. The Harringtons would like the opportunity to restore the property instead of tearing it down. After much discussion, it was decided that City staff would meet with the owners and do an inside, onsite inspection, and would jointly come up with a list of items that would need to be accomplished in order to make the property habitable. Following this step, the Harringtons would need to establish a timeline and cost estimate for said list of items and submit the information back to the City Commission for further consideration of the condemnation.

-Temporary Alcohol Permit - City Clerk Peters presented a Temporary Liquor License Application for the Cowley County Humane Society for Commission consideration. This license would be in effect one day only on April 8, 2017 at Baden Square located at 700 Gary Street. Peters states that the State license has been received and the fee has been paid. Commissioner Thompson made a motion to approve the temporary license application for the Cowley County Humane Society. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, the motion carried.

Commissioner Hutto made a motion to move into executive session for a period not to exceed five minutes to discuss non-elected personnel with the City Manager and City Attorney present. Commissioner Thompson seconded the motion. With all Commissioners voting aye, motion carried.

The regular meeting resumed at 6:08 p.m. with no further action.

ADJOURNMENT

Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, the meeting adjourned at 6:09 p.m.

Signed and sealed this 14th day of April 2017.

Signed and approved this 17th day of April 2017.

Brenda Peters, City Clerk

Brenda K. Butters, Mayor