

APPROVED

**CITY COMMISSION MEETING MINUTES
Winfield, Kansas
January 21, 2020**

The Board of City Commissioners met in regular session, Tuesday, January 21, 2020 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Phillip R. Jarvis presiding. Commissioners Gregory N. Thompson and Ronald E. Hutto were also present. Also in attendance were, Taggart Wall, City Manager; Brenda Peters, City Clerk; and William E. Muret, City Attorney. Other staff members present were Gus Collins, Director of Utilities; Gary Mangus, Assistant to the City Manager; and Patrick Steward, Director of Public Improvements.

City Clerk Peters called roll.

Commissioner Hutto moved that the minutes of the January 6, 2020 meeting be approved. Commissioner Thompson seconded the motion. With all Commissioners voting aye, motion carried.

BUSINESS FROM THE FLOOR

NEW BUSINESS

Bill No. 2003 – A Resolution – Authorizing and directing the City Manager of the City of Winfield, Kansas to execute a lease agreement between the City of Winfield and Winfield Isle of Lights, Inc. regarding the lease of the Island Park Storage Facility. Assistant to the City Manager Mangus explains this Resolution is for a renewal of the lease agreement between the City of Winfield and Winfield Isle of Lights, Inc. regarding the Island Park Storage Facility, where the displays are stored. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 2003 was adopted and numbered Resolution 0320.

Bill No. 2004 – A Resolution – Authorizing the Mayor and the City Clerk of the City of Winfield, Kansas to execute a right-of-way use permit agreement between the City of Winfield, Kansas, and Ark Valley Credit Union for a retaining wall within the right-of-way. Director of Public Improvements Steward explains this Resolution will authorize the City to execute a right-of-way use permit agreement between the City of Winfield, Kansas, and Ark Valley Credit Union for a retaining wall along the right-of-way line. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson all Commissioners voting aye, Bill No. 2004 was adopted and numbered Resolution No. 0420.

Bill No. 2005 – A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute Supplemental Agreement No. 1 to the Pavement Replacement Project Agreement No. 205-19 between the City and the Secretary of the Kansas Department of Transportation, relating to assistance in the financing of the construction of streets on the State Highway System through the City. Director of Public Improvements Steward explains this Resolution authorizes the City to execute a Supplemental Agreement with KDOT for improvements on Highway 160 from College St to Wheat Rd. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson all Commissioners voting aye, Bill No. 2005 was adopted and numbered Resolution 0520.

Bill No. 2006 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across the real estate described in Section 1. City Manager Wall explains this Resolution accepts an easement between the City and Brooks G. Littrell and Janie F. Littrell, for the Walnut River project. They were advised of their rights to an appraisal and they waived those rights. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 2006 was adopted and numbered Resolution No. 0620.

OTHER BUSINESS

- Consider approval of maintenance agreement for 2020 substation technical support program with Vertiv Electrical Reliability Services. Director of Utilities Collins explains this program is a form of preventive maintenance on our five electric substations, in a three-year rotation. Collins explains that staff recommends the commission consider the best bid from Vertiv Electrical Reliability Services due to the successful history we have with them, and because of their familiarity with our electrical system and substation equipment. Vertiv has been conducting the majority of our TSP for the past ten years. Commissioner Jarvis moved to approve the bid with Vertiv Electrical Reliability Services in the amount of \$57,251.00 for the 2020 substation technical support program. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

-Commissioner Thompson moved that in lieu of the regular meeting on February 3, 2020, the Commission meet in a Special Meeting on Thursday, January 30, 2020 at 5:30, following the work session. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

-City Manager Wall gave the Commission an update on a rural property purchase in the amount of \$255,000.00.

- Director of Public Improvements Steward explains there is an administrative plat approval that will require no action from the Commission, but will need the signature of the Mayor and City Clerk.

ADJOURNMENT

Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, the meeting adjourned at 5:44 p.m.

Signed and sealed this ___ day of January 2020.

Signed and approved this 3rd day of February 2020.

Brenda Peters, City Clerk

Phillip R. Jarvis, Mayor