

CITY COMMISSION MEETING MINUTES
February 4, 2019

The Board of City Commissioners met in regular session, Monday, February 04, 2019 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Ronald E. Hutto presiding. Commissioners Gregory N. Thompson and Phillip R. Jarvis were also present. Also in attendance were Brenda Peters, Interim City Manager; Carina Anderson, Deputy City Clerk and William E. Muret, City Attorney. Other staff members present were Gus Collins, Director of Utilities; Gary Mangus, Assistant to the City Manager; Patrick Steward, Director of Public Improvements; Jerred Schmidt, Director of Information Systems; Gary Bortz, Police Lieutenant; and Chad Gordon, Interim Police Captain.

Deputy City Clerk Anderson called roll.

Commissioner Thompson moved that the minutes of the January 22, 2019 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

Commissioner Thompson moved that the minutes of the January 28, 2019 Special meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

Commissioner Jarvis moved that the minutes of the January 31, 2019 Special meeting be approved. Commissioner Thompson seconded the motion. With all Commissioners voting aye, motion carried.

BUSINESS FROM THE FLOOR

NEW BUSINESS

Bill No. 1903 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Section 32, Township 32 South, Range 4 East of the 6th P.M., City of Winfield, Cowley County, Kansas. Director of Utilities Collins explains this Resolution accepts an easement that would grant the City an additional 20 feet for utilities to be run to Country Club Villas. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1903 was adopted and numbered Resolution No. 0319.

Bill No. 1904 – A Resolution – Determining the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that this resolution is for the determination of a nuisance of a property at 1513 Mansfield Street. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1904 was adopted and numbered Resolution No. 0419.

Bill No. 1905 – A Resolution – Determining the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that this resolution is for the determination of a nuisance of a property at 607 Loomis Street. Upon motion by Commissioner Thompson, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1905 was adopted and numbered Resolution No. 0519.

Bill No. 1906 – A Resolution – Determining the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that this resolution is for the determination of a nuisance of a property at 332 N Massachusetts Street. Upon motion by Commissioner Jarvis, seconded by Commissioner Thompson all Commissioners voting aye, Bill No. 1906 was adopted and numbered Resolution No. 0619.

Bill No. 1907 – A Resolution – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structures, a house and detached garage in the City of Winfield, Cowley County, Kansas. Director of Public Improvements Steward explains that this resolution that will fix the time and place to consider condemnation of structures located at the corner of High Street and 9th Avenue, 1421 E 9th Avenue and 909 High Street. Steward explains there are two structures on a single parcel, and that staff has been in contact with the owner, who has taken no action to remove or repair the structures. Upon motion by Commissioner Thompson, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1907 was adopted and numbered Resolution No. 0719.

Bill No. 1908 – A Resolution – Authorizing and providing of the calling of a Special Question election in the City of Winfield, Kansas, for the purpose of submitting to the electors of the City the question of imposing a one percent (1%) City-wide Retailers' Sales Tax; and providing for the giving of Notice of said election. Interim City Manager Peters explains this Resolution will allow the citizens to vote on whether to implement a one percent sales tax for 25 years, which is the length of time expected to pay off the debt for the public safety facility, continuation of street projects and facilities maintenance for aging infrastructures and facilities. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1908 was adopted and numbered Resolution No. 0819.

OTHER BUSINESS

-Consider quote for 2019 Street Work from Bryant & Bryant- Director of Public Improvements Steward explains that Federal law dictates that the sidewalk access ramps be brought up to ADA code when a street is reworked. Steward asks that the Commission approve the contract for Street work to Bryant & Bryant, in an amount not to exceed \$144,648. Commissioner Thompson moved to approve the contract with Bryant & Bryant for street work, in an amount not to exceed \$144,648. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Consider 2019 Computer Purchase- Director of Information Systems Jerred Schmidt explains that \$130,000 was budgeted for the purchase of 81 Desktop PC's and 46 Tablets, in order to stay in compliance with PCI DSS, CJIS and HIPAA standards, and keep our network secure. Staff recommends the Commission award the bid to SHI International Corp in the amount of \$114,202.17. Commissioner Jarvis moved to approve the purchase of computers from SHI International Corp. for \$114,202.17. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

-Consider purchase of a drone for the Electric Department- Director of Utilities Collins explains to the Commissioners that the City received a quote from Unmanned Vehicle Technologies, LLC in the amount of \$20,791.00 for a new drone that has a higher resolution than the current drone. This drone will be used city-wide, and we currently have four employees certified to fly a drone. Commissioner Thompson made a motion to approve the purchase of a larger drone in the amount of \$20,791.00. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

-Consider acquisition of a 1 ½ ton truck for Underground Utility. Director of Utilities Collins explains that only one proposal was received for a 1 ½ ton truck which will replace two dump trucks and serve water and wastewater needs. Staff recommends that the Commission accept the quote from Kansas Truck Equipment in the amount of \$122,234.95, which is below the budgeted amount of \$133,000. Commissioner Jarvis moved to accept the bid from Kansas Truck Equipment for a 1 ½ ton at a cost of \$122,234.95. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

- Consider Board Appointment to Senior Citizen’s Advisory Committee. City Clerk Peters presented the name of Hannah Peroo for appointment to the Senior Citizen’s Advisory Committee. Commissioner Thompson made a motion to appoint Hannah Peroo to the Senior Citizen’s Advisory Committee. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

-Executive Session – Commissioner Jarvis moved the City Commission recess into Executive Session for consultation with the City Attorney and the Interim City Manager which would be deemed privileged in the attorney-client relationship pursuant to the consultation with the City Attorney matter exception, K.S.A. 75-4319(b)(2). The open meeting will reconvene in the Community Council Room at 6:00 p.m.

The regular meeting resumed at 6:00 p.m.

-Executive Session – Commissioner Jarvis moved the City Commission recess into executive session to discuss an individual’s performance pursuant to the non-elected personnel exception, K.S.A. 75-4319 (b)(1), and the open meeting will convene at 6:15 p.m. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

The regular meeting resumed at 6:15 p.m.

The City Commission announced they had offered the position of City Manager to Taggart Wall, and he had accepted. Commissioner Thompson moved to approve the contract with Taggart Wall, and submit it for approval and signature. Commissioner Jarvis seconded the motion, with all Commissioners voting aye, motion carried.

ADJOURNMENT

Upon motion by Commissioner Jarvis, seconded by Commissioner Thompson, all Commissioners voting aye, the meeting adjourned at 6:17 p.m.

Signed and sealed this 15th day of February 2019. Signed and approved this 19th day of February 2019.

Carina Anderson, Deputy City Clerk

Ronald E. Hutto, Mayor