

CITY COMMISSION MEETING MINUTES

**Winfield, Kansas
September 17, 2018**

The Board of City Commissioners met in regular session, Monday, September 17, 2018 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Ronald E. Hutto and Phillip R. Jarvis were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Patrick Steward, Director of Public Improvements; Gus Collins, Director of Utilities; Gary Mangus, Assistant to the City Manager; Robbie DeLong, Acting Police Chief; and Jerred Schmidt, Director of Information Systems.

City Clerk Peters called roll.

Commissioner Jarvis moved that the minutes of the September 5, 2018 and September 13, 2018 meetings be approved. Commissioner Hutto seconded the motion. With all Commissioners voting aye, motion carried.

STAFF PRESENTATIONS AND PROMOTIONS

-Oath of Office

-Police Officers

City Clerk Peters gave the Oath of Office to the following Police Officers

Aniya McGowan
Drew Popplewell
Andrew Palm
Stephen Linarez

Acting Police Chief DeLong pinned badges on uniforms of the new officers

-Police Department Promotions

Acting Police Chief DeLong introduced Daniel Porter, who has been promoted to Master Patrolman; Katasha Coupe, who has been promoted to Sergeant; and Eric Jarvis, who has been promoted to Lieutenant.

Director of Utilities Collins introduced Danielle Fullhart, who has been promoted to Administrative Assistant; recognized Wastewater Treatment Plant employee Jeff Graham for receiving a 25 year service award at the 2018 KDHE Environmental Conference; and recognized Water Treatment Plant Superintendent Dan Defore for receiving the George Warren Fuller award during the 2018 KDHE Environmental Conference.

PROCLAMATION

Mayor Thompson presented a proclamation proclaiming September 24-29, 2018 as Fall Beautification week to Refuse Superintendent Mugler.

BUSINESS FROM THE FLOOR

NEW BUSINESS

Bill No. 1883 – An Ordinance – Authorizing and Providing for the issuance of General Obligation Bonds, Series 2018-A, of the City of Winfield, Kansas; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds as they become due; authorizing certain other documents and actions in connection therewith; and making certain covenants with respect thereto. City Clerk Peters introduced David Arteberry, representing George K. Baum & Company, to explain Bill No. 1883, Bill No. 1884 and Bill No. 1885 which pertain to the bond and note sale that the City held earlier in the day for financing of certain projects. Arteberry explained that a public notice of the sale was published on August 30, 2018 for bids to be submitted on September 17, 2018 by 10:00 a.m. for the temp notes and by 11:00 am for the bonds. Arteberry further explains that General Obligation Notes (Series 2018-1) were sold to Commerce Bank for an amount of \$2.185 million at a rate of 2.288824% for a term of one year; and General Obligation Bonds were sold to The Baker Group for \$4,750 million at a rate of 3.418636% for a term of twenty years. Arteberry then explains that Bill No. 1883 approves the issuance of General Obligation Bonds Series 2018-A; Bill No. 1884 approves the sale and delivery of the same bonds; Bill No. 1885 authorizes the issuance, sale, and delivery of Temporary Notes Series 2018-A. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1883 was adopted and numbered Ordinance No. 4097.

Bill No. 1884 – A Resolution – Prescribing the form and details of and authorizing and directing the sale and delivery of General Obligation Bonds, Series 2018-A, of the City of Winfield, Kansas, previously authorized by Ordinance No. 4097 of the Issuer; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1884 was adopted and numbered Resolution No. 6818.

Bill No. 1885 – A Resolution – Authorizing and directing the issuance, sale, and delivery of General Obligation Temporary Notes, Series 2018-1, of the City of Winfield, Kansas; providing for the levy and collection of an annual tax, if necessary, for the purpose of paying the principal of and interest on said notes as they becomes due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1885 was adopted and numbered Resolution No. 6918.

Bill No. 1886 – A Resolution – Determining the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that this resolution determines the existence of a nuisance at 520 E 10th Avenue. Steward explains that the City has hired a contractor to mow the property which revealed substantial clutter and trash. This action would allow the City to clean up the property if the owner fails to do so. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1886 was adopted and numbered Resolution No. 7018.

Bill No. 1887 – A Resolution – Authorizing an Outdoor Community Event and Temporary Entertainment District Application. City Manager Willmoth explains that this is an application for authorization of an outdoor event by the Winfield Arts and Humanities for the annual Art In the Park event. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1887 was adopted and numbered Resolution No. 7118.

Bill No. 1888 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Section 21, Township 32 South, Range 4 East of the 6th P.M., City of Winfield, Cowley County, Kansas. Director of Utilities Collins explains that Bill No. 1888, Bill No. 1889, Bill No. 1890 and Bill No. 1891 all pertain to the same project. Collins explains that this project entails maintenance and replacement of electric poles per the advice of Osmose, which is a company that the City hired to evaluate the electric transmission system. All four of these easements allow for the completion of this portion of the project. This resolution is for 418 Bliss Street. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1888 was adopted and numbered Resolution No. 7218.

Bill No. 1889 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Section 21, Township 32 South, Range 4 East of the 6th P.M., City of Winfield, Cowley County, Kansas. This resolution is for 420 Bliss Street. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1889 was adopted and numbered Resolution No. 7318.

Bill No. 1890 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Section 21, Township 32 South, Range 4 East of the 6th P.M., City of Winfield, Cowley County, Kansas. This resolution is for 424 Bliss Street. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1890 was adopted and numbered Resolution No. 7418.

Bill No. 1891 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Section 21, Township 32 South, Range 4 East of the 6th P.M., City of Winfield, Cowley County, Kansas. This resolution is for 426 Bliss Street. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1891 was adopted and numbered Resolution No. 7518.

OTHER BUSINESS

-Consider voting delegates for the League of Municipalities Annual Conference October 6-8, 2018 - Commissioner Hutto made a motion to appoint Jeremy Willmoth as voting delegate for the League of Municipalities Annual Conference October 6-8, 2018. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Consider a Drinking Establishment license application from Bryan M. Bell d/b/a Dusty Boot Saloon, 815 Main Street - City Clerk Peters presented a Drinking Establishment license application for Bryan M. Bell d/b/a Dusty Boot Saloon, 815 Main Street for Commission consideration. City Clerk Peters explained that the Fire Inspection would not be performed until after the building remodel was finished, and a blueprint of the building were received by the City. Commissioner Hutto made a motion to accept the Drinking Establishment License application for Dusty Boot Saloon, upon the receipt of and reviewing of the building footprint as well as a satisfactory inspection by the Fire Marshal. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Executive Session to discuss non-elected personnel - Commissioner Jarvis made a motion that the Commission move into executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception, K.S.A. 75-4319 (b)(1), and that the open meeting will reconvene in the Community Council Room at 6:20 p.m. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

Regular Session resumed at 6:20 p.m.

Commissioner Hutto made a motion that the Commission move into another executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception, K.S.A. 75-4319 (b)(1), and that the open meeting will reconvene in the Community Council Room at 6:30 p.m. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

Regular Session resumed at 6:30 p.m.

ADJOURNMENT

Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, the meeting adjourned at 6:31 p.m.

Signed and sealed this 26th day of September 2018. Signed and approved this 1st day of October 2018.



Brenda Peters, City Clerk



Gregory N. Thompson, Mayor

