

**CITY COMMISSION MEETING MINUTES**  
**Winfield, Kansas**  
**September 4, 2018**

The Board of City Commissioners met in regular session, Tuesday, September 04, 2018 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Ronald E. Hutto and Phillip R. Jarvis were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Patrick Steward, Director of Public Improvements; Vincent Warren, Fire Chief; and Jerred Schmidt, Director of Information Systems.

Commissioner Hutto moved that the minutes of the August 20, 2018 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

**PROMOTIONS**

**-Fire Department Promotions**

Fire Chief Warren introduced Kelly Allen, who has been promoted to Lieutenant/Paramedic. Kelly has been with the department for 12.5 years.

Fire Chief Warren also stated that Kyle Tatro (not present) has been promoted to Engineer/Paramedic. He has been with the department for 4 years.

Fire Chief Warren states that Selena Rodriguez has been hired to our staff as a Firefighter/EMT. She will begin shift rotations on September 9, 2018.

**BUSINESS FROM THE FLOOR**

Chris Jarvis, 23 Braid Hills Drive, presented a petition requesting that the grievance policy be reinstated.

Merrill Gordon, 3 Black Heath Court; Willie Tuttle, 3120 Cathlinda Drive; and Susan Norton, 609 Quail Nest Road appeared to discuss concerns about the state of the City.

**NEW BUSINESS**

**Bill No. 1878 – A Resolution** – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a contract for Project No. 18-TI872 for micro seal street improvements between the City of Winfield, Kansas and Vance Brothers, Inc., Kansas City, Missouri. Director of Public Improvements Steward explains this resolution considers the execution of a contract for microseal street improvements. Steward explains that two quotes were received, and the low quote was from Vance Brothers from Kansas City Missouri for an amount of \$199,454.64. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1878 was adopted and numbered Resolution No. 6318.

**Bill No. 1879 – A Resolution** – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a Consent to Annexation and Service Extension Agreement for property adjoining the City of Winfield, Kansas. Director of Public Improvements Steward explains this resolution considers a consent to annex and service extension agreement for Dennis

Beach in order to provide water service to a location near JP Brant Road and TP Hale Road. Steward explains that Rural Water District #5 would also be close to serve this property, but have waived their right due to low water pressure in this area. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1879 was adopted and numbered Resolution No. 6418.

**Bill No. 1880 – A Resolution** – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to enter into an agreement with Wells Built, LLC for the demolition and removal of the structures, a house and detached garage on a tract of land in the West 10 feet of Lot 5, and all of Lot 6, Parsonage Addition, to Winfield, Kansas, commonly known as 915 E. 14th Ave., recorded in Book 0484 Page 649, in the Office of the Register of Deeds of Cowley County, Kansas. Director of Public Improvements Steward explains this resolution considers awarding a contract to Wells Built, LLC for demolition of a house and garage located at 915 E 14<sup>th</sup> Avenue. Contract amount for demolition is \$6,700. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1880 was adopted and numbered Resolution No. 6518.

Director of Public Improvements Steward gave an update about the power outage experienced in the City's downtown area last Saturday (September 1, 2018).

**Bill No. 1881 – A Resolution** – Authorizing an Outdoor Community Event and Temporary Entertainment District Application (Old Skool Productions LLC). City Manager Willmoth explains that this action would allow for an event to be held at the Fairgrounds north of the grandstand, also allowing for the sale of alcohol from 4:00 p.m. – 11:00 p.m. on October 13, 2018 (demolition derby). The resolution also has October 20, 2018 noted as a rainout date. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1881 was adopted and numbered Resolution No. 6618.

**Bill No. 1882 – A Resolution** – Authorizing and directing the City Manager of the City of Winfield, Kansas, to execute a Fairgrounds Special Event Agreement between the City of Winfield, Kansas, and the Old Skool Productions LLC. City Manager Willmoth explains that this resolution is an agreement for the use of the Winfield Fairgrounds for a demolition derby during the period of October 12-14, 2018. Rainout dates of October 19-21, 2018 are also included. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1882 was adopted and numbered Resolution No. 6718.

#### **OTHER BUSINESS**

– Consider Temporary Drinking Establishment License for Patton's Pickin' Parlor, 417 W. 14th Avenue. City Clerk Peters presented the Temporary Drinking Establishment license application for Patton's Pickin' Parlor, 417 W. 14th Avenue for Commission consideration. This license would be in effect for three days from September 7, 2018 through September 9, 2018. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, the Temporary Drinking Establishment license for Patton's Pickin' Parlor was approved.

– Consider appointment to Planning Commission. City Clerk Peters presented the name of Tom McNeish for appointment to the Planning Commission. Commissioner Jarvis made a motion to



appoint Tom McNeish to the Planning Commission. Commissioner Hutto seconded the motion. With all Commissioners voting aye, motion carried.

– Commissioner Hutto moved the City Commission recess into Executive Session with the City Manager and the City Attorney to discuss an individual employee’s performance pursuant to the non-elected personnel exception, K.S.A. 75-4319 (b)(1). The open meeting will reconvene in the Community Council Room at 6:15 p.m. Motion was seconded by Commissioner Jarvis with all Commissioners voting aye, motion carried.


The meeting resumed at 6:15 p.m. No action was taken.

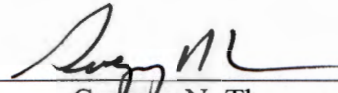
**ADJOURNMENT**

Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, the meeting adjourned at 6:19 p.m.

Signed and sealed this 13<sup>th</sup> day of September 2018. Signed and approved this 17<sup>th</sup> day of September 2018.

  
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Brenda Peters, City Clerk



  
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Gregory N. Thompson, Mayor