

CITY COMMISSION MEETING MINUTES

Winfield, Kansas
December 2, 2019

The Board of City Commissioners met in regular session, Monday, December 02, 2019 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Ronald E. Hutto presiding. Commissioners Phillip R. Jarvis and Gregory N. Thompson were also present. Also in attendance were Taggart Wall, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff member present was Gary Mangus.

City Clerk Peters called roll.

Commissioner Thompson moved that the minutes of the November 18, 2019 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

BUSINESS FROM THE FLOOR

-Kelsey Gatewood, 3121 TP Hales Rd, was present to ask the Commission to put "Winfield" on the water tower

-James Ging, 518 E 35th Ave, presented Girl Scouts who are working on their Citizenship in the Community, and are here to observe a meeting.

NEW BUSINESS

Bill No. 1985 – A Resolution – Certifying Legal Authority to apply for the 2019 Kansas Small Cities Community Development Block Grant Program from the Kansas Department of Commerce and authorizing the Mayor to sign and submit such an application. City Manager Wall explains that this Resolution certifies the City has the legal authority to apply for a Community Development Block Grant to replace the water line that crosses under the Walnut River approximately 700 feet South of the US 160 bridge. This Grant has a \$17,000 requirement on behalf of the City, approximately \$180,000 potential benefit from the State. Upon motion by Commissioner Jarvis, seconded by Commissioner Thompson all Commissioners voting aye, Bill No. 1985 was adopted and numbered Resolution No. 6619.

Bill No. 1986 – A Resolution – Assuring the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the Water System to be financed with Community Development Block Grant Funds. City Manager Wall explains that this Resolution, and the first three items under Other Business are also related to the Grant project. This Resolution states that the City will continue to maintain the project, the engineer certified the maintenance cost, and it will be approximately \$500 a year. Upon motion by Commissioner Thompson, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1986 was adopted and numbered Resolution No. 6719.

OTHER BUSINESS

-Consider a motion to authorize the Mayor to execute the Residential Anti-displacement and Relocation Assistance Plan under Section 1049d of the Housing and Community Development Act of 1974, as Amended, regarding the application for CDBG Urgent Need assistance for water system improvements. City Manager Wall explains that there are no residents or businesses that will be displaced by this

project. Commissioner Jarvis moved that the Commission authorize the Mayor to execute the Residential Anti-displacement and Relocation Assistance Plan under Section 1049d of the Housing and Community Development Act of 1974. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

-Consider Agreement with Professional Engineering Consultants for Contract Prep/Bidding Services for the CDBG Walnut River Waterline Project for an amount of \$3,000. Contingent upon Project approval. Commissioner Thompson moved that the Commission approve the Agreement with Professional Engineering Consultants for Contract Prep/Bidding Services. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Consider Agreement with Professional Engineering Consultants for Construction Administration Services for the CDBG Walnut River Waterline Project for an amount of \$1,500. Contingent upon Project approval. Commissioner Jarvis moved that the Commission approve the Agreement with Professional Engineering Consultants for Construction Administration Services for the CDBG Walnut River Waterline Project for an amount of \$1,500. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

-Consider election of KPP Voting Delegates. City Manager Wall explains that this sets forth annual voting delegates through KPP. The City requests that Gus Collins be elected Director #1, and Taggart Wall as Alternate and Greg Thompson as Alternate. Commissioner Thompson moved that the Commission elect Gus Collins as Director #1, and Taggart Wall as Alternate, and Greg Thompson as Alternate. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Set Public Hearing for 2019 Budget amendments for Monday December 16, 2019. Commissioner Jarvis moved that the Commission set a Public Hearing for 2019 Budget amendments for Monday December 16, 2019. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

-City Manager Wall asked the Commission to amend the amount for the Agreement with Professional Engineering Consultants for Contract Prep/Bidding Services for the CDBG Walnut River Waterline Project from \$3,000 to \$3,500. Commissioner Thompson moved that the Commission amend the previous motion to approve the Agreement with Professional Engineering Consultants for the Bidding Services from \$3,000 to \$3,500. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Executive Session to discuss non-elected personnel - Commissioner Jarvis made a motion that the Commission move into executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception, K.S.A. 75-4319 (b)(1), and that the open meeting will reconvene in the Community Council Room in 45 minutes, with the City Manager called in when needed. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

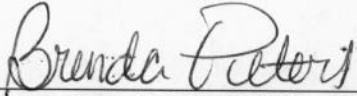
Regular Session resumed at 6:15 p.m.

ADJOURNMENT

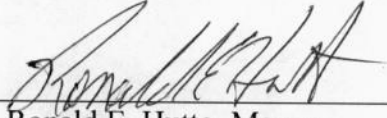
Upon motion by Mayor Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, the meeting adjourned at 6:16 p.m.

Signed and sealed this 12th day of December 2019.

Signed and approved this 16th day of December 2019.



Brenda Peters, City Clerk



Ronald E. Hutto, Mayor

