

CITY COMMISSION MEETING MINUTES
Winfield, Kansas
April 1, 2019

The Board of City Commissioners met in regular session, Monday, April 01, 2019 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Ronald E. Hutto presiding. Commissioner Gregory N. Thompson was also present. Commissioner Phillip R. Jarvis was absent. Also in attendance were Brenda Peters, Interim City Manager; Carina Anderson, Deputy City Clerk and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager; Patrick Steward, Director of Community Development; and Gus Collins, Director of Gas & Wastewater Utilities.

Deputy City Clerk Anderson called roll. Commissioner Jarvis was noted as absent.

Commissioner Thompson moved that the minutes of the March 18, 2019 meeting be approved. Mayor Hutto seconded the motion. With both Commissioners voting aye, motion carried.

PROCLAMATION

Mayor Hutto presented a proclamation to Patty O'Neil, proclaiming the week of April 7-13, 2019 as National Volunteer week. O'Neil informed the Commission about a Volunteer Non-Profit Showcase at Island Park on April 6, 11am-2pm, and a Connect Volunteer website to connect volunteers with non-profits.

PUBLIC HEARING

Mayor Hutto opened a public hearing to consider condemnation for 1421 E. 9th Avenue and 909 High Street. Shandon Weston, 201 E. Central, Arkansas City, Kansas, property manager for Oliver Duru, owner, appeared before the Commission to explain the situation with the two properties. Weston indicated that the owner wished to repair the property at 909 High St, and was willing to demolish the property at 1421 E 9th Ave, and donate the lot to Habitat for Humanity. The owner requests time to get estimates to tear down the house at 1421 E 9th Ave. Mayor Hutto explained that the Commission would vote on the Resolution, which would give them time to finish repairs and get estimates, as long as they proceed with the work and keep in contact with the City. Weston indicated that she understood and agreed with this action. Mayor Hutto closed the public hearing.

BUSINESS FROM THE FLOOR

-Linda Vasey, 812 Spey, appeared to ask the Commission about putting rumble strips in front of the Hospital. Mayor Hutto indicated that the City would look at options to reduce speed in front of the Hospital.

NEW BUSINESS

Bill No. 1920- A Resolution - Accepting and granting a Conditional Use Permit to Mark Buck, owner and, Tarena Sisk, agent at 1203 E 9th, to allow for the use as a Women's Health Clinic within a "R-1" Low Density Residential District. Director of Community Development Steward explains that this resolution considers a Conditional Use Application from Mark Buck, owner and, Tarena Sisk, agent at 1203 E 9th, to allow for the use on 1203 E 9th Ave as a Women's Health Clinic. Steward explains that the City Planning Commission approved the application, and requests the following conditions: A fence be added to the South side of the property, and the proposed use shall be limited to the building footprint of the existing structure. Upon motion by Commissioner

Thompson, seconded by Mayor Hutto, both Commissioners voting aye, Bill No. 1920 was adopted and numbered Resolution No. 1719.

Bill No. 1921 – A Resolution – Authorizing and directing the City Manager to execute an actuarial services agreement between the SilverStone Group, Omaha, Nebraska and the City of Winfield. Interim City Manager Peters explains this actuarial agreement is to provide the possible future liability with retirees. This is required by GASB 45. Peters explained that the amount for this study is \$5,900, and this is budgeted for. Upon motion by Commissioner Thompson, seconded by Mayor Hutto, both Commissioners voting aye, Bill No. 1921 was adopted and numbered Resolution No. 1819.

Bill No. 1922 – A Resolution – Setting forth findings that the structures, two (2) houses, located on a tract of land legally described as follows Lot 1, and the East Half of Lot 2, Block 26, Grand View Addition, to Winfield, Kansas. Commonly known as 1421 E. 9th Ave. and Lot 1, and the East Half of Lot 2, Block 26, Grand View Addition, to Winfield, Kansas. Commonly known as 909 High St. Recorded in Book 0703 Page 885, in the Office of the Register of Deeds in Cowley County, Kansas, is unsafe and/or dangerous and ordering said structures to be repaired or removed in ninety (90) days. Director of Public Improvements Steward explains that this resolution considers the condemnation of two properties, 1421 E 9th Ave, and 909 High St. Steward explains this resolution requires submittal of a plan within 90 days, for Certificate of Occupancy of those structures or removal. Upon motion by Commissioner Thompson, seconded by Mayor Hutto, both Commissioners voting aye, Bill No. 1922 was adopted and numbered Resolution No. 1919.

Bill No. 1923 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Orr's Park Addition, City of Winfield, Cowley County, Kansas. (1208 E 19th Ave.) Director of Utilities Collins explains this resolution will re-route a service line to 1208 E 19th Ave. Upon motion by Mayor Hutto, seconded by Commissioner Thompson, both Commissioners voting aye, Bill No. 1923 was adopted and numbered Resolution No. 2019.

Bill No. 1924 – A Resolution – Authorizing an Outdoor Community Event and Temporary Entertainment District Application. (YP Spring Music Crawl) Assistant to the City Manager Mangus explains this Resolution would approve an application for an outdoor event from the Young Professionals of Cowley County, and allow them to sell, possess and consume alcohol at the Music Crawl on May 10, 2019, from 5:30pm to 9:30pm. They are using Bottle Services catering, who is licensed with the State and City to provide catering services. Upon motion by Commissioner Thompson, seconded by Mayor Hutto, both Commissioners voting aye, Bill No. 1924 was adopted and numbered Resolution No. 2119.

OTHER BUSINESS

-Consider appointment to the Senior Citizen's Advisory Committee. Interim City Manager Peters presented the name of Julie Graham, provided by Mayor Hutto, to be appointed to fill an unexpired term on the Senior Citizen's Advisory Committee. Mayor Hutto made a motion to appoint Julie Graham to the Senior Citizen's Advisory Committee. Commissioner Thompson seconded the motion. With both Commissioners voting aye, motion carried.

-Consider Tree Trimming Bids. Director of Utilities Collins explained that bids were received to maintain and clear utility easements. Mayor Hutto made a motion to approve the bids as submitted. Commissioner Thompson seconded the motion. With both Commissioners voting aye, motion carried.

-Consider a Joint Defense and Common Interest Agreement with the Kansas Power Pool and GridLiance. City Attorney Muret asked for an Executive Session to discuss legal issues surrounding this agreement. Commissioner Thompson made a motion to recess into Executive Session for consultation with the City attorney and the City Manager which would be deemed privileged in the attorney-client relationship pursuant to the consultation with the City attorney matter exception, K.S.A. 75-4319 (b)(2). The open meeting will reconvene in the Community Council Room at 6:10 pm.

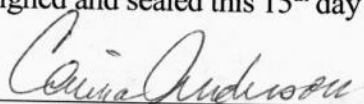
The open meeting re-convened at 6:10 p.m.

Commissioner Thompson made a motion to approve for signature the Joint Defense and Common Interest Agreement with the Kansas Power Pool and GridLiance. Mayor Hutto seconded the motion. With both Commissioners voting aye, motion carried.

ADJOURNMENT

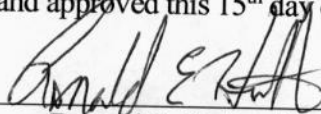
Upon motion by Mayor Hutto, seconded by Commissioner Thompson, both Commissioners voting aye, the meeting adjourned at 6:12 p.m.

Signed and sealed this 15th day of April 2019.



Carina Anderson, Deputy City Manager

Signed and approved this 15th day of April 2019.



Ronald E. Hutto, Mayor

